



# Perinton Nursery School Registration 2024 - 2025 School Year

## Registration Procedures and Information:

- Currently enrolled students are given priority November 15, 2023 until November 30, 2023. All alumni families are given priority registration from December 1, 2023 until January 1, 2024.
- Admission to the class will not be guaranteed until the \$75 registration fee has cleared.
- If a class is full, your child will be placed on a waitlist. If you do not want your child to be on the waitlist, you must notify the school and your registration fee will be returned.
- All available class openings will be filled based on the date the applications are received.
- If there are more applications received on any given day than there are remaining openings, a lottery will be held.
- Classes may be cancelled due to low enrollment; tuition will be refunded.
- Failure to pay the first tuition installment before August 1<sup>st</sup> forfeits your child's enrollment in the class.
- The current quarter's tuition will be retained if a student is withdrawn from the class after the financial quarter starts.
- In the event of government closure, natural disaster, or pandemic, Perinton Nursery School may offer, but is not obligated, to provide remote learning to families, and additionally, may offer, but is not obligated, to provide partial refund of tuition.

\*Note\* Financial quarters start on July 1, October 1, January 1 and March 1; the gap between the 3<sup>rd</sup> and 4<sup>th</sup> quarters is shorter due to classes ending in May. Payment is due by the 15<sup>th</sup> of July, October, January & March.

**To complete your registration, the following forms must be completed and returned:**

\_\_\_\_\_ Registration Form

\_\_\_\_\_ Emergency Permission Card

\_\_\_\_\_ Parent/Guardian Agreement

\_\_\_\_\_ Child Release & Student Photo Release

**\$75 deposit is required when submitting the registration packet and can be paid by check, money order, cash or Venmo. Complete and sign all registration forms, and email them to [registrar@perintonnurseryschool.org](mailto:registrar@perintonnurseryschool.org) or mail to:**

Perinton Nursery School, Attn: Registrar  
2 Mountain Rise  
Fairport, NY 14450

# Perinton Nursery School Registration 2024 -2025 School Year



1. Child's Full Name: \_\_\_\_\_

2. Date of Birth: \_\_\_\_\_ 3. Child's Gender: Male Female

Please indicate the class you are applying for:

**3s Class** T/TH 9:00-11:30 am  
Cost: \$1,300  
Age requirement: 3 by 12/01/24

**Morning 4/5s Class** M/W/F 9:00-11:30 am  
Cost: \$1,700  
OPT-OUT OPTION (Limited Spots Available)  
Cost: \$2,050

**Afternoon 4/5s Class** M-F 12:45-3:15 pm \*5 day option  
Cost: \$3,100  
T-Th 12:45-3:15 pm \*3 day option (Limited Spots Available)  
Cost: \$2,050  
Age requirement for both 4/5's classes: 4 by 12/01/24

**Home** Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

City \_\_\_\_\_ Postal Code (zip) \_\_\_\_\_ Home Phone \_\_\_\_\_

**Guardian/Parent's Name** \_\_\_\_\_

Cell Number \_\_\_\_\_ Work Number \_\_\_\_\_

Email \_\_\_\_\_

**Guardian/Parent's Name** \_\_\_\_\_

Cell Number \_\_\_\_\_ Work Number \_\_\_\_\_

Email \_\_\_\_\_

Is your family an alumnus of Perinton Nursery School? No Yes

If not, how did you hear about our school? \_\_\_\_\_

# Parent/Guardian Agreement



Perinton Nursery School (PNS) is a cooperative school in which the educational program is designed and implemented by professional teachers. PNS is, however, administered by a Board of Directors comprised of parents/guardians of enrolled students. **Upon enrollment of your child in PNS, you agree to join the cooperative experience and fulfill the following duties:**

Please check in agreement to each after reading:

- Attend September parent orientation meeting.
- Drive and supervise your child on 2-5 field trips per year.
- Have your child examined by a physician and return a completed health form to the school health secretary on or before September 1<sup>st</sup>. Your child will not be allowed to attend school until a completed health form with all required information has been received.  
*Note: Due to state policy, we do not administer medications. We administer basic first aid and epi-pens. PNS has a nut-free snack policy, but cannot guarantee that the facility is nut-free.*
- Pay the total tuition in equal quarterly installments, upon receipt of the bill. The payments are due on or around the 15<sup>th</sup> of July, October, January and March. Late fees will be applied if payments are late.
- Pay a \$75, nonrefundable registration fee that accompanies each registration contract for each child enrolled at Perinton Nursery School. Checks can be made out to "Perinton Nursery School" with the student's name in the memo line and mailed with the completed registration form. Registrations can also be sent electronically. Venmo, cash and money order are also accepted for the deposit.
- Fulfill all assigned in-class and outside-of-class duties. This includes fulfilling all responsibilities as a general member, committee member or board member of the cooperative. All families must take on one of these roles to support the administration and maintenance of the school.
- Help in the classroom an average of 6 and 8 days per school year, respectively. (Families enrolled in the afternoon, and 4/5 opt-out families are exempt from classroom helping days).

## Contract Cancellation Policy:

Once a financial quarter begins, the parents assume financial obligation for the payment of full tuition for that quarter. Parents may be released from this obligation only in the event of the following circumstances and with written approval from the Board: (1) the child moves out of the Rochester area, (2) a prolonged illness of the child or parent/guardian, (3) a joint decision by teacher and parents/guardians that enrollment in PNS is not in the child's best interest at the time. Contract cancellation may result in the assessment of a cancellation charge as determined by the Board.

Signature of Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_

# Perinton Nursery School Cooperative Expectations



Perinton Nursery School has thrived in our community for over 60 years! Our success is due in large part to the active participation of families in our school. Family members are an integral part of the classroom experience, and we believe that teachers and parents/guardians together can create the best learning environment for young children.

## **All families enrolled at PNS are required to fulfill the following:**

1. A designated number of Helping Days in the classroom (pm and opt-outs exempt)
2. Fulfill a Membership Role (Board, Committee, or General)

### **Classroom Helping Days:**

Families/caretakers must participate in the classroom as the Classroom Helper **6-8 times a year** depending on class size, (except for families signed up for the afternoon option & am opt-out families). On your scheduled helping days, you are expected to arrive 5 minutes prior to the start of drop off to assist with set up, stay after class to assist with clean up, and bring a snack for the entire class, as well as interact with the children during class time. Each helping day is about a 3-hour time commitment.

### **Membership Roles:**

As a member of the Cooperative, a family member of the student will be required to serve in one of the following three ways:

1. **Board Membership** – Board Members attend monthly Board Meetings to facilitate the administrative running of the school.
2. **Committee Coordinator Role** – Committee Coordinators fulfill their jobs and also will occasionally be required to complete take-home or monthly classroom jobs.
3. **General Membership** - The General Membership will perform monthly jobs such as regular classroom cleaning, playground maintenance, washing play clothes, and making play dough. Families will rotate through these jobs and each month you will be expected to complete at least one of these tasks. **Over the school year you can expect to be assigned 2-4 classroom cleaning sessions and/or playground maintenance sessions, and several take-home jobs.**

**This specific document is for your records and we ask that you please retain it as a reminder of your commitments to Perinton Nursery School.  
A failure to fulfill your Cooperative Commitment may result in a fee.**

# Perinton Nursery School 2024-2025 Student Emergency Permission Card



## Student Information:

Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Primary Address: \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_

## Parent/Guardian Contact Information:

	Parent/Guardian 1:	Parent/Guardian 2:
Name:		
Home Phone:		
Work Phone:		
Cell Phone:		
Address:		

## Emergency Contact Information:

	Emergency Contact 1:	Emergency Contact 2:
Name:		
Relationship:		
Phone:		
Address:		

## Pediatrician Information:

Office Name:	
Doctor:	
Phone:	

## Health Information:

Allergies:	
Medications:	
Medical Conditions:	
Health Insurance Company:	
Policy Number	

PNS will notify the parent(s) when a child is ill or in need of medical attention. In the event that we are unable to contact parents or emergency contact person, and it is clear that the child needs immediate help, our procedure is to have the child taken to the nearest emergency service by ambulance. (Ambulance fee is parent's responsibility.)

I am aware of this safety policy and give permission for it to be enacted for my child.

**Signature of Parent/Guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*Please note that prior to the start of the school year the health secretary will request an updated physical form and vaccination records for your child. These medical records will need to be up-to-date and submitted prior to the start of school in order for your child to attend PNS.*

# Perinton Nursery School Child Release Form 2024-2025



Please list below all the individuals (**including yourself**) to whom your child may be released.

My child \_\_\_\_\_ may be released to the following persons:

Name	Relationship to Child
1	
2	
3	
4	
5	
6	

I understand that Perinton Nursery School **will not release** my child to someone who is not listed above unless I notify my child's teacher in writing. In an emergency, a parent or guardian must call the school and inform the teacher of any change. If the individual picking up my child is not recognized by the teachers, photo identification must be provided before the child is released to them. It is my responsibility to keep this list up-to-date throughout the school year.

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

## Student Photo Release 2024-2025

During the school year, we take photographs of school activities involving students to share the school and classroom related activities. Some photographs may capture your child's participation. These photos may be shared on the Perinton Nursery school website, social media pages, and marketing materials. (Students names will never be included with these photos.)

- I hereby allow the reproduction and publication of my child's photograph(s)
- I do not allow the reproduction and publication of my child's photograph(s)

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_