



Perinton Nursery School Registration

2023-2024 School Year

Registration Procedures and Information:

- Alumni families are given priority registration until January 1, 2023.
- All available class openings will be filled based on the date the applications are received.
- Admission to the class will not be guaranteed until the \$50 application fee has cleared.
- If a class is full, your child will be placed on a wait-list. If you do not want your child to be on the wait-list, you must notify the school and your registration fee will be returned.
- In the event that there are more applications received on any given day than there are remaining openings, a lottery will be held.
- Classes may be canceled due to low enrollment; tuition will be refunded.
- No students will be able to switch classes after June 1st without board approval.
- Failure to pay the first tuition installment before August 1st, forfeits your child's enrollment in the class.
- Fifty percent of the current quarter's tuition will be retained if a student is withdrawn from the class after the financial quarter starts.
- In the event of government closure, natural disaster, or pandemic, Perinton Nursery School may offer, but is not obligated to provide remote learning to families, and additionally, may offer, but is not obligated to provide partial refund of tuition.

Note Financial quarters start on July 1, October 1, January 1, and March 1; the gap between the 3rd and 4th quarters is smaller due to classes ending in May.

To complete your Registration, the following forms must be completed and returned:

- | | |
|--|--|
| <input type="checkbox"/> Registration form | <input type="checkbox"/> Emergency Permission Card |
| <input type="checkbox"/> Parent/Guardian Agreement | <input type="checkbox"/> Child Release & Student Photo Release |

Complete and sign all forms, and mail with \$50 nonrefundable registration fee to:

Perinton Nursery School Attn: Registrar
2 Mountain Rise, Fairport, NY 14450



Perinton Nursery School Registration 2023 -2024 School Year

Child's Full Name:

Date of Birth:

Child's Gender:

Male

Female

Please indicate the class you are applying for:

3s Class

T/TH 9:00-11:30 am

Cost: \$1,205

Age requirement: 3 by 12/01/23

Morning 4/5s Class

M/W/F 9:00-11:30 am

Cost: \$1,590

OPT-OUT OPTION (*Limited Spots Available*)

Cost: \$1,940

Afternoon 4/5s Class

M-F 12:30-3:00 pm

Cost: \$3,100

Age requirement for both 4/5's classes: 4 by 12/01/23

Home

Address Line 1

Address Line 2

City

Postal Code (zip)

Home Phone

Guardian/Parent's Name

Cell Number

Work Number

Email

Guardian/Parent's Name

Cell Number

Work Number

Email

Is your family an alumnus of Perinton Nursery School?

No

Yes

If not, how did you hear about our school?

Parent/Guardian Agreement

Perinton Nursery School (PNS) is a cooperative school in which the educational program is designed and implemented by professional teachers. PNS is, however, administered by a Board of Directors comprised of parents/guardians of enrolled students. **Upon enrollment of your child in PNS, you agree to join the cooperative experience and fulfill the following duties:**

Please check in agreement to each after reading:

- ☐ Attend September parent orientation meeting
- ☐ Drive and supervise your child on 2-5 trips per year.
- ☐ Have your child examined by a physician and return a completed health form to the school Health Secretary on or before September 1st. Your child will not be allowed to attend school until a completed health form with all required information is received by the Health Secretary. *Note: Due to state policy, we do not administer medications. We administer basic first aid and epi-pens. PNS has a nut-free snack policy, but cannot guarantee that the facility is nut-free.*
- ☐ Pay the total tuition in equal quarterly installments, upon receipt of the bill. The payments are due on or around the 15 of July, October, January and March. Late fees will be applied if payments are late.
- ☐ Pay a \$50, nonrefundable registration fee that accompanies each registration contract for each child enrolled at Perinton Nursery School. Checks can be made out to "Perinton Nursery School" with the student's name in the memo line and mailed with this completed registration form.
- ☐ Fulfill all assigned in-class and outside-of-class duties. Parents are required to help in the classroom an average of 6 and 8 days per school year, respectively. (Families enrolled for the afternoon 4/5s are exempt from this). Outside of class, all parents are required to support the administration and maintaining of the school by holding a position on the Board, a Committee, or completing assigned scheduled jobs throughout the school year.
- ☐ A small percentage of families in the 4/5 year old class may choose to opt-out of in-person helping parent days and classroom maintenance jobs. Families will still be assigned 2-3 take home jobs during the school year.

Contract Cancellation Policy:

The parents assume financial obligation for the payment of tuition for one full school year. Parents may be released from this obligation only in the event of the following circumstances and with written approval from the Board: (1) the child moves out of the Rochester area, (2) a prolonged illness of the child or parent/guardian, (3) a joint decision by teacher and parents/guardians that enrollment in PNS is not in the child's best interest at the time. Contract cancellation may result in the assessment of a cancellation charge as determined by the Board.

Signature of Parent/Guardian

Date

Signature of Parent/Guardian

Date



Perinton Nursery School

Cooperative Expectations

Perinton Nursery School has thrived in our community for over 60 years! Our success is due in large part to the active participation of parents in our school. Family members are an integral part of the classroom experience and we believe that teachers and parents together can create the best learning environment for young children.

All families enrolled at PNS are required to fulfill the following:

1. A designated number of Helping Parent Days in the classroom
2. Fulfill a Membership Role (Board, Committee, or General)

Helping Parent Days:

Parents participate in the classroom as the Helping Parent **6-8 times a year** depending on class size, with the exception of families signed up for the afternoon 5 days a week option. On your scheduled Helping Days, you are expected to arrive 5 minutes prior to the start of drop off to assist with set up, stay after class to assist with clean up, and bring a snack for the entire class, as well as interact with the children during class time. Each Helping Day is about a 3 hour time commitment.

Membership Roles:

As a member of the Cooperative, a family member of the student will be required to serve in one of the following three ways:

1. **Board Membership** – Board Members attend monthly Board Meetings to facilitate the administrative running of the school.
2. **Committee Coordinator Role** – Committee Coordinators fulfill their jobs and also will occasionally be required to fulfill monthly classroom jobs.
3. **General Membership** - The General Membership will perform monthly jobs such as regular classroom cleaning, playground maintenance, washing play clothes, and making play dough. Families will rotate through these jobs and each month you will be expected to complete at least one of these tasks. **Over the school year you can expect to be assigned 2-4 classroom cleaning sessions, 1 playground maintenance session, and several take-home jobs.**

This specific document is for your records and we ask that you please retain it as a reminder of your commitments to Perinton Nursery School. A failure to fulfill your Cooperative Commitment may result in a fee.

Perinton Nursery School- 2023-2024 Student Emergency Permission Card



Student Information:

Name: _____

Birthdate: _____

Primary Address: _____

Primary Phone Number: _____

Parent Contact Information:

	Parent 1:	Parent 2:
Name:		
Home Phone:		
Work Phone:		
Cell Phone:		
Address:		

Emergency Contact Information:

	Emergency Contact 1:	Emergency Contact 2:
Name:		
Relationship:		
Phone:		
Address:		

Pediatrician Information:

Office Name:	
Doctor:	
Phone:	

Health Information:

Allergies:	
Medications:	
Medical Conditions:	
Health Insurance Company:	
Policy Number	

PNS will notify the parent(s) when a child is ill or in need of medical attention. In the event that we are unable to contact parents or emergency contact person, and it is clear that the child needs immediate help, our procedure is to have the child taken to the nearest emergency service by ambulance. (Ambulance fee is parent's responsibility.)

I am aware of this safety policy and give permission for it to be enacted for my child.

Signature of Parent/Guardian:

Date:

Please note that prior to the start of the school year the health secretary will request an updated physical form and vaccination records for your child. These medical records will need to be up-to-date and submitted prior to the start of school in order for your child to attend PNS.



Perinton Nursery School

Child Release Form 2023-2024

Please list below all the individuals (**including yourself**) to whom your child may be released.

My child _____ may be released to the following persons:

Name	Relationship to Child
1	
2	
3	
4	
5	
6	

I understand that Perinton Nursery School **will not release** my child to someone who is not listed above unless I notify my child's teacher in writing. In an emergency, a parent or guardian must call the school and inform the teacher of any change. If the individual picking up my child is not recognized by the teachers, photo identification must be provided before the child is released to them. It is my responsibility to keep this list up-to-date throughout the school year.

Signature of Parent/Guardian:

Date:

Student Photo Release 2023-2024

During the school year, we take photographs of school activities involving students to share the school and classroom related activities. Some photographs may capture your child's participation. These photos may be shared on the Perinton Nursery school website, social media pages, and marketing materials. (Students names will never be included with these photos.)

- ☐ I hereby allow the reproduction and publication of my child's photograph(s)
- ☐ I do not allow the reproduction and publication of my child's photograph(s)

Signature of Parent/Guardian:

Date: